



Northern California Regional Service Office of Narcotics Anonymous Inc.

Planning to Hold a Raffle at Your Event?

First, thank you for getting proper Insurance coverage for your upcoming NA Event. Doing so helps protect your group and NA as a whole!

*We know that many NA events hold **RAFFLES** to raise money. If you are **not** holding a raffle at your event, the following information does not apply to you at this time (but we do suggest you read it for future use). If you **are** planning to have a raffle:*

There are some very important things to keep in mind:

- ❖ ***50/50 Raffles are ILLEGAL***
- ❖ ***No more than 10% of the proceeds can be used as a prize.*** This means if you sell (50) tickets at \$1/each for a total of \$100 in proceeds, the prize can be no more than \$10. Ninety percent (90%) of the proceeds must be retained by the group/committee to be used to fund NA.
- ❖ ***If you purchase a prize to donate, the cost of that prize cannot be more than 10% of the total ticket sales.*** For example, if you spend \$100 for a Registration Packet to the World Convention as a raffle prize, you must take in \$1,000 in ticket sales.
- ❖ ***If the prize is “donated,” none of this applies!***

There is some paperwork to do after the Raffle:

- ❖ ***A Non-profit Raffle Report Form (CT-NRP-2) must be filled out and sent to the Regional Service Office immediately following the event.*** Mail it to NCRSO Special Worker, 1820 Walters Court, Suite A-1, Fairfield, CA 94533 or fax it to (707) 422-9128. We have attached a copy of this form for your use. You can also get a copy at http://ag.ca.gov/charities/forms/raffle/nrp_2.pdf. You do not need to complete the right side of Section A (Raffle Registration Number, Federal Tax Identification Number/Employer Identification Number, Corporate Number: Organization Number: Charitable Trust Number). The RSO will complete this information.

FAILURE TO FOLLOW THESE GUIDELINES CAN JEOPARDIZE THE NON-PROFIT STATUS OF THE NORTHERN CALIFORNIA REGION OF NARCOTICS ANONYMOUS.

If you have any questions or need assistance, please call the RSO Special Worker at (707) 422-9234 or email rsosw@norcalna.org. Thank you for helping us to remain legal and keep our non-profit status safe.
Enclosure: NONPROFIT RAFFLE REPORT (CT-NRP-2)